



APPLICATION FOR EMPLOYMENT

The Copper Oven Café & Bakery is an equal opportunity employer, dedicated to a policy of non-discrimination in employment on any basis including race, color, age, sex, religion, national origin, the presence of mental, physical, or sensory disability, sexual orientation, or any other basis prohibited by federal, state, or provincial law.

PLEASE COMPLETE ENTIRE APPLICATION TO ENSURE PROCESSING.

PERSONAL INFORMATION (Please print)

Last First Middle Social Security/Social Insurance Number

Name: _____

Are you less than 18 years of age? Yes ___ No ___

Are you legally eligible for employment in the US? Yes ___ No ___

Have you been convicted of a felony in the last seven (7) years? Yes ___ No ___

PRESENT ADDRESS

Street City State Zip

PERMANENT ADDRESS

Street City State Zip

PHONE NUMBER

Daytime Evening Referred by:

EMPLOYMENT DESIRED

Position _____

Specify the hours available each day of the week: Sunday ____, Monday ____, Tuesday ____, Wednesday ____, Thursday ____, Friday ____, Saturday ____.

Date you can start: _____

EDUCATION

	Name and City of School	Circle last Years Completed	Did you Graduate?	Degrees Received
High School	_____	1 2 3 4	Y / N	
College	_____	1 2 3 4	Y / N	
Post College	_____	1 2 3 4	Y / N	
Trade School	_____	1 2 3 4	Y / N	

List skills relevant to the position applied for _____

Have you ever been employed in a restaurant or in the food service industry? Describe your experience: _____

Why would you like to work at the Copper Oven Café? _____



APPLICATION FOR EMPLOYMENT

PAGE 2

Describe a specific situation where you have provided excellent customer service in your most recent position. Why was this effective?

FORMER EMPLOYERS *List below current and last three employers, starting with the most recent one first.*

1
2
3

Name and City of current Employer From / To (date) Salary or Hourly wage Position

Duties Performed Supervisors name and phone number May we contact

Name and City of current Employer From / To (date) Salary or Hourly wage Position

Duties Performed Supervisors name and phone number May we contact

Name and City of current Employer From / To (date) Salary or Hourly wage Position

Duties Performed Supervisors name and phone number May we contact

REFERENCES *Give below the names of three professional references, whom you have known at least one year.*

Name Address & Phone Number Business Years Known
1.

Name Address & Phone Number Business Years Known
2.

Name Address & Phone Number Business Years Known
3.

I hereby authorize the Copper Oven Café & Bakery (Copper Oven) to thoroughly investigate my background, references, employment record and other matters related to my suitability for employment. I authorize persons, schools, my current employer (if applicable), and previous employers and organizations contacted by Copper Oven to provide any relevant information regarding my current and/or previous employment and I release all persons, schools, employers of any and all claims for providing such information. I understand that misrepresentation or omission of facts may result in rejection of this application, or if hired discipline up to and including dismissal. I understand that nothing contained in this application, or conveyed during any interview which may be granted, is intended to create an employment contract. I understand that filling out this form does not indicate there is a position open and does not obligate Copper Oven to hire me. ***I understand and agree that my employment is at will, which mean that it is for no specified period and may be terminated by me or Copper Oven at any time without prior notice for any reason.***

Date: _____ Signature: _____

WE ARE AN EQUAL OPPORTUNITY EMPLOYER COMITTED TO HIRING A DIVERSE WORKFORCE.